

## THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS

met in Regular Session on Monday, August 8, 2022 at 10:00 A.M.

### Those present:

Randall C. Jackson  
Wade Scarbrough  
Darin Wolf  
Pat Martin, III  
Todd Herring  
Karren Winter

County Judge  
Commissioner Prec. 1  
Commissioner Prec. 2  
Commissioner Prec. 3  
Commissioner Prec. 4  
County Clerk

Jack Curd  
Paul O. Wylie, Jr.  
Patricia Vieth  
Nita Lewis  
Brett Hoff  
Lori Rutledge  
David Levy

Sheriff  
Auditor  
Treasurer  
Court Coordinator  
Constable Precinct 4  
District Clerk  
County Attorney

### Citizens in attendance:

Zach Rowe, Randi Rowe, Preston and Raegen  
Nathan Lawson with Archer County News

### CALL TO ORDER

Greeting, Roll Call and Determination of Quorum  
Pledge of Allegiance to the United States and Texas Flags  
Registration of Attendees by the County Court Clerk

**The meeting was called to order by Randy Jackson, and a quorum was noted.**

### B. Approve Final Agenda:

**Items #3 and #5 were removed from the agenda.**

### **ORDER TO APPROVE FINAL AGENDA**

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve the Final Agenda. Voting yes 1-2-3-4

### C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

**Jack Curd reported that in June, 2022 a 911 call came in from a very calm nine year old. Raegen Rowe called 911 and relayed all the information to get help to the Archer City ISD weight room. Jack Curd gave her a commendation on behalf of the Sheriff's Office.**

### D. ACTION AGENDA:

1. Approve departmental reports.

### **ORDER TO APPROVE REPORTS**

The motion was made by Pat Martin, III and seconded by Darin Wolf to approve departmental reports: **Treasurer; County Agent.** Voting yes 1-2-3-4-Judge

2. Approve vouchers for payment.

### **ORDER TO APPROVE VOUCHERS**

The motion was made by Pat Martin, III and seconded by Wade Scarbrough to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve line-item transfers. **Removed.**
4. Approve Education Certificates.

### **ORDER TO APPROVE CERTIFICATES**

The motion was made by Darin Wolf and seconded by Todd Herring to approve Education Certificates: **Darin Wolf; Joe Aulds.** Voting yes 1-2-3-4-Judge

- 5. Approve Publisher's Certificates. **Removed.**
- 6. Approve Minutes from previous month – July, 2022.

### **ORDER TO APPROVE MINUTES**

The motion was made by Randy Jackson and seconded by Pat Martin, III to approve Commissioner Court Minutes for July, 2022. Voting yes 1-2-3-4-Judge

**Court went into Executive Session before Item 7, 8 and 9.**

- 7. Consider and/or take action on Archer County Employee Vehicle Use Policy. (Tabled July 25, 2022)

### **ORDER TO ADOPT VEHICLE USE POLICY**

The motion was made by Pat Martin, III and seconded by Todd Herring to approve adding Archer County Employee Vehicle Use Policy to the County handbook policy manual. Voting yes 1-2-3-4-Judge

- 8. Consider and/or take action on Archer County policy on insurance claims. (Tabled July 25, 2022)

The motion was made by Randy Jackson to approve Archer County's Policy on insurance claims for Inland Marine, Property, Casualty and General Liability in closed Executive Session during commissioners' court. **Motion was rescinded.**

### **ORDER TO TABLE POLICY**

The motion was made by Randy Jackson and seconded by Wade Scarbrough to table action on Archer County's Policy on insurance claims. Voting yes 1-2-3-4-Judge

- 9. Discuss and/or take action on Budget Items.

Items discussed:

- a. Retirement contribution for retired County employees
- b. Jack Curd discussed 97<sup>th</sup> District Attorney's software
- c. Grievance Committee possible dates August 25-26, 2022
- d. Discussed setting Elected Officials salaries with a 6% raise and set Constables as:

Precinct 1	\$25,488.00	with 6% raise
Precinct 2	\$20,000.00	no raise
Precinct 3	\$20,000.00	no raise
Precinct 4	\$32,686.00	no raise
- e. Revisit Constable 4 salary

### **ORDER TO INCREASE SALARY**

The motion was made by Darin Wolf and seconded by Wade Scarbrough to increase Constable Precinct 4 salary to \$42,686.00 with no raise. Voting yes 1-2-3-4; No Judge

- f. Revisit Constable 2 salary

The motion was made by Wade Scarbrough and seconded by Darin Wolf to raise Constable Precinct 2 salary to \$25,489.00. Voting yes 1-2; No 3-4-Judge **Motion failed**

- g. Increase Holliday Activity Building maintenance by \$10,000.00

### **ORDER TO INCREASE BUILDING MAINTENANCE**

The motion was made by Todd Herring and seconded by Darin Wolf to increase the Holliday Activity Building maintenance by \$10,000.00. Voting yes 1-2-3-4-Judge

- h. Discuss Constable Precincts operating funds. Wade Scarbrough would prefer a Memorandum of Agreement with Constable 4 on what his duties will be. Brett Hoff asked questions about Memorandum and discussed his duties as Constable Precinct 4.
- i. Randy Jackson suggested adding all three Constable Precincts operating funds and dividing by 4 to come up with amount of each precinct.
- j. Constable 3 operating fund

The motion was made by Todd Herring to set Constable Precinct 3 operating fund at \$18,000.00. **Motion rescinded.**

- k. Discuss Elected Official salaries

### **ORDER TO SET ELECTED OFFICIALS SALARY**

The motion was made by Todd Herring and seconded by Darin Wolf to give Elected Officials a 6% salary increase unless designated individually. County Attorney, Treasurer and Constables #2, #3 and #4 will not receive the 6% raise. Voting yes 1-2-3-4; No Judge

- l. Reduce County Attorney Salary

### **ORDER TO REDUCE SALARY**

The motion was made by Darin Wolf and seconded by Todd Herring to reduce the County Attorney's salary by \$15,000.00 and he will not receive the 6% raise. Voting yes 1-2-3-4; No Judge

- m. Allow County Attorney's Chief Deputy to receive overtime pay.

The motion was made by Pat Martin, III and seconded by Wade Scarbrough to allow County Attorney's Chief Deputy to receive up to \$10,000.00 in overtime pay in lieu of comp time. Voting yes 1-3; No 2-4-Judge **Motion failed.**

- n. Discuss using \$15,000.00 to pay county attorney pro tem fees or the possibility of extra staff in County Attorneys' office.

The motion was made by Wade Scarbrough to use \$15,000.00 to pay county attorney pro tem fees or the possibility of getting extra staff in the County Attorney's Office. **Motion rescinded.**

- o. Increase Senior Citizens supplements.

### **ORDER TO INCREASE SUPPLEMENTS**

The motion was made by Darin Wolf and seconded by Pat Martin, III to increase Scotland and Windthorst Senior Citizens supplement from \$250.00 to \$300.00 and increase Archer City and Holliday Senior Citizens supplement from \$500.00 to \$550.00 per month. Voting yes 1-2-3-4-Judge

10. Adjourn into Executive Session.

### **ORDER TO CONVENE INTO EXECUTIVE SESSION**

The motion was made by Randy Jackson and seconded by Wade Scarbrough to convene into Executive Session. Voting yes 1-2-3-4-Judge

Court convened into Executive Session at 10:07 a.m.

Court adjourned from Executive Session at 11:47

**ORDER TO ADJOURN EXECUTIVE SESSION**

The motion was made by Darin Wolf and seconded by Todd Herring to adjourn Executive Session. Voting yes 1-2-3-4-Judge

**Having no further business to consider, the Court adjourned at 12:43 p.m.**

**I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.**

**ATTEST:** *Karren Winter*

**Karren Winter, Archer County Clerk**